**DUBLIN LGFA Official Media Application Form**

**Permission for recording / photography**

**Dublin Club Fixtures (including challenge games) 2024**

**MUST BE SUBMITTED 48 HOURS PRIOR TO FIXTURE\***

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| **Name of Club:** |  | |
| **Fixture:** |  | |
| **Date of Fixture:** |  | |
| **Competition:** |  | |
| **Photography:** | | **Recording:** |
| **Name of Photographer / Videographer:** |  | |
| **Contact number:** |  | |
| **Vetting number (compulsory)** |  | |

I, the secretary of the above-named club, agree to comply with the below regulations of the Dublin Ladies Gaelic Football Association. I can confirm that the photographer / videographer named above **complies with all Safeguarding guidelines.**

I, as secretary agree to provide an unedited accessible copy of the DVD or link of the game to the **office of the Dublin LGFA** and the opposing club no later than 3 days from the date of the game.

By sending this application form I am agreeing to comply with the below rules on behalf of my club.

**Dublin LGFA does not permit the recording of underage (Minor, U16 to U13, U12 to U8) fixtures or challenge games under its jurisdiction. Any breach of media regulations may be reported to CODA.**

**Guidelines regarding permission to record:**

1. Permission to record any match must be obtained 48 hours in advance through Dublin LGFA. The application form completed in full must be submitted to info@dublinladiesgaelic.org
2. All requests to record Dublin LGFA fixtures must be made through the Club Secretary. Any requests from any other persons will be deemed invalid and permission will not be granted.
3. Permission to record is valid only for the match requested and is only granted for that specific fixture.
4. Once permission has been granted the club that applied for permission to record **MUST** supply a copy / link of the match within 3 days of the game to their opponents.
5. If the copy / link of the match is not received by Dublin LGFA or the opposition club, then permission to record any future fixture shall be withheld.
6. Once permission has been granted both club Secretaries and the appointed match official or referee assigner will be notified of same by email.
7. A club can request that any recording be stopped if no official communication or approval has been received by their club Secretary. The onus is on the club Secretary to inform team mentor of sanctioned applications.
8. The person named on the application form as the videographer must be the person that is filming the fixture, the application is not transferrable.
9. Clubs using a VEO Camera recording system or similar device must supply the name of the person downloading / accessing the material.
10. Third parties hired by any club to record games under the jurisdiction of Dublin LGFA are not permitted to upload material from any Dublin LGFA fixture to their own social media platforms. This may be viewed as a breach of image rights.
11. Clubs are advised live footage of any game under Dublin LGFA jurisdiction on a smart phone which is subsequently uploaded to a social media channel may be viewed as a breach of image rights.

**In addition:**

**Dublin LGFA would advise clubs to be very aware of juvenile players who may have ticked the ‘opt out’ of** videography / photography clause on the Foireann registration system.

Juvenile photography please note as per the Code of Behavior “if any club personnel are unhappy about any matter relating to such photography the permission granted may be withdrawn immediately”.

*\*The Dublin LGFA office closes at 5pm on Fridays and is not open for business on bank / public holidays. LGFA and Leinster LGFA operate similar business hours. Please take note of our business hours when submitting applications.*

**Signature of club Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_ \_\_ / \_\_ \_\_ / 2024**